

Exchange students @Department of Legal Studies

Welcome to the University of Bologna! Please use always your Unibo credentials and your institutional email address @studio.unibo.it.

Read carefully the complete [guide for incoming students](#) where you will find all the necessary information during your stay:

- Getting ready (organizing your trip, language requirements, healthcare, accomodation)
- Check-in
- During the exchange: Course changes, schedules, classes, exams
- Rules for filling out the Learning Agreement
- Modifications to the Learning Agreement
- Transcript of Records
- Certificate Of Dates, Check-out

Please also check [Incoming exchange students @unibo – University of Bologna](#)

Welcome Day for Exchange Students II Semester

- Department of Legal Studies (DSG)

- 21/02/2025 , PALAZZO MALVEZZI, VIA ZAMBONI 22 , AULA 10, 11 AM - 13 PM and online

Academic Calendar

Our exchange students usually arrive in Italy a few weeks before the start of the courses, so they have enough time to get to know a little bit about Bologna and our University before attending lectures.

The official [Academic Calendar 2024/25](#) of the **Department of Legal Studies** is the following:

- Courses in the 1° semester: 16/09/2024 - 6/12/2024
- Exam Session 1° semester: 7/01/2025 - 21/02/2025
- Courses in the 2° semester: 24/02/2025- 16/05/2025
- Exam Session 2° semester: 26/05/2025 - 25/07/2025

Exchange students are usually able to sit one exam up to 3 times ("appelli").

Exams should be held during the official exam session only.

For more info regarding the assessment method and exam date you can get in touch directly with the dedicated Professor in charge of the course.

Digital Learning Agreement via EWP

Within partner universities of the Erasmus+ programme, the University of Bologna can manage the **Digital Learning Agreement** with the exchange of data via **EWP (Erasmus Without Paper)**.

Check directly with your home University if they manage the Learning Agreement via EWP and follow their guidelines for accessing the online platform and fill it out.

After presenting your Learning Agreement, it will be automatically received by the reference office of your field of study or Campus for the dedicated check, approval and signature.

In case of refusal, you will be notified via email and you will have to make the needed changes, repeating the procedure.

Learning Agreement via AlmaRM

If your home university does not manage yet the Learning Agreement via EWP, you can fill a **pdf version of Learning Agreement** and upload it on your personal [AlmaRM page](#).

You can ask the template directly to your home University or download it from the [dedicated page](#) of the European Commission.

The Learning Agreement will be checked, approved and signed and you will then be able to download it in pdf.

In case of refusal, you will be notified via email and you will have to make the needed changes, repeating the procedure on AlmaRM.

If the signing of a Learning Agreement is not required for your mobility programme, you must still submit your study plan to the dedicated office to verify that the course units you have chosen are available and therefore allow you to attend lectures and sit the exams.

Selection of courses for the Learning Agreement

You are allowed to take courses from any of our Law degree programmes according to your semester of stay. Following, please consult our formative offers at these links:

[Single-Cycle Degree in Giurisprudenza \(Law\)](#)

[Bachelor Degree in Consulente del lavoro e delle relazioni aziendali \(Employment And Business Relations Consultant\)](#)

[Second Cycle Degree Programme in Legal Studies](#)

Below you can find

the [Course units in English](#) offered by the Department of Legal Studies
You can also choose active courses (marked in **blue**) from other departments by filtering the [Course Unit Catalogue](#) by language, subject area, campus, level, etc..

Rules for Completing the Learning Agreement

- **At least 50%** of the courses in your LA must be from the Department of Legal Studies (unless you are from an Overseas programme or from a Cooperation Agreement);
- you are **not allowed to insert courses from double degrees programmes** (the Italian-French Law programme) which are reserved to enrolled students only;
- for the a.y. 2024/25, **the following courses are not open** to incoming students:

[62514 - PRIVATE INTERNATIONAL LAW](#) (Prof. Zanobetti)

[91364 - FOUNDATIONS OF PUBLIC COMPARATIVE LAW](#) (Prof. Mancini)

These must be replaced with the equivalent courses held by the same Professors:

[B6121 - PRIVATE INTERNATIONAL LAW](#)

[69926 - COMPARATIVE CONSTITUTIONALISM](#)

For further information we advise to get in touch directly with the Professor in charge of the course before the beginning of lessons;

- In order to attend the law clinic:

[B2592 - VITTIME DISCRIMINAZIONE E DIRITTO \(CLINICA LEGALE\)](#)

it is necessary an adequate knowledge of the Italian language and a prior authorisation by the Professors in charge of the course;

- for courses from the LLM in Legal Studies (LEGS), please review any potential prerequisites, as this is a Master's level program, as well as the required English proficiency level. For further details, please contact the Degree Programme Director (Professor [D. Senzani](#));
- if you want to take **courses from other Departments or Campuses**, you are required to contact the [dedicated International Mobility Office](#) and ask permission for each specific course, including

information regarding your year in your home-University (the contact by study field can be accessed [at this link](#)). After you receive the formal approval, please forward it to us in a single email. Only afterward we will sign your LA;

- if you want to insert in your LA a **transferable skill** course (*competenze trasversali*), please be informed that you will have to check it with the dedicated office since places are limited.
- exchange students, even if at the undergraduate (Bachelor) level, are allowed to take courses from any year of the 5-year Single Cycle degree program in Giurisprudenza (Law) and from the Second Cycle degree program in Legal Studies , provided they first check with the dedicated professor in case any prerequisites are required;
- if your mobility is ongoing for only one semester, you are required to insert only courses offered in that semester.

The schedule overlap of courses divided into groups (A-L; M-Z, etc.)

- if you choose a **course divided into groups** (A-L; M-Z, etc.) you should follow the group corresponding to the first letter of your surname. Exclusively in case of **overlapping**, you can switch groups by sending the **Group Change Form - Incoming** to mobility.law@unibo.it, which you can find in the FILES section, within 30 days from the start of the course. Requests for group changes will not be accepted after this deadline.

Changes to the Learning Agreement

Please note that courses and timetables might have slight changes just before the beginning of the semester, so if you have already uploaded your Learning Agreement, wait up to the first weeks of lessons if you need to make **changes in your LA**;

we will not accept more than 3 changes in LA during the whole mobility programme and **within 6 weeks from the beginning of the course**.

Course Units Timetable

Timetables are progressively updated on these pages:

- for units from the Single Cycle degree programme in Law [here](#);

- for units from the First Cycle degree programme in Employment and Business Relations Consultant [here](#);
- for units from the Second Cycle degree programme in Legal Studies [here](#).

Italian Language courses for incoming students

In order to make the most of your exchange period, our [University Language Center](#) (CLA) offers **free Italian courses for exchange students**, upon registration. Please remember to check deadlines so you won't miss the registration period (places are limited. More information about Italian courses for international students can be found [on this page](#).

Lastly, please remember to **check your Unibo e-mail** because all communications will be sent to your institutional inbox only.

Enjoy your stay in Bologna!

The International Mobility Office - Law Staff